

Abbreviated Kansas History Style Sheet

We use the *Chicago Manual of Style* (CMS), 17th edition (2017), notes/bibliography format, unless otherwise noted. A very short guide to CMS is available online at https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html.

GENERAL GUIDANCE FOR SECONDARY SOURCES

Ibid.

Only use if the previous note has only one citation, and it must refer to the same page, unless accompanied by a page number(s).

1. John A. Jakle and Keith A. Sculle, *The Gas Station in America* (Baltimore, MD: Johns Hopkins University Press, 1994), 123.
 - a. Ibid., 44.
 - b. Ibid.; Jay M. Price, Sue Abdinnour, and David T. Hughes, "Del Norte Meets Little Saigon: Ethnic Entrepreneurship on Broadway Avenue in Wichita, Kansas, 1970–2015," *Enterprise & Society* 18, no. 3 (September 2017): 635.

Subsequent/Second References

In subsequent citations for books and articles, use as short a form as possible while still retaining enough information to accurately identify the source. Do not include opening articles like "a" or "the" unless necessary. Typically you should use the main title.

1. Kim Cary Warren, *The Quest for Citizenship: African American and Native American Education in Kansas, 1880-1935*, New ed. (Chapel Hill: University of North Carolina Press, 2010), 28.
 - a. Warren, *Quest for Citizenship*, 66.
2. Craig Miner, "Administering History: The Maturing of the Kansas State Historical Society, 1881–1886," in *Tallgrass Essays: Papers from the Symposium in Honor of Dr. Ramon Powers*, ed. Michael H. Hoeflich, Gayle R. Davis, and Jim Hoy (Topeka: Kansas State Historical Society, 2003), 133–34.
 - a. Miner, "Administering History," 137.
3. William E. Connelley, *A Standard History of Kansas and Kansans* (Chicago: Lewis Publishing, 1918), 4:285.
 - a. Connelley, *Standard History*, 3:31.

Kansas Press Names

University of Kansas Press, until 1976
Regents Press of Kansas, 1976–1981
University Press of Kansas, 1982–present

COMMONLY CITED PRIMARY SOURCES

Archival Collections

In the first reference to an archival repository, use hereafter in parentheses with an abbreviation for the repository (or in some cases, collection). For subsequent citations to that archival collection, use the abbreviation alone.

1. Charles Robinson to A. A. Lawrence, June 27, 1863, History University of Kansas, folder 1, box 1, Charles and Sara T. D. Robinson Collection, State Archives Division, Kansas Historical Society, Topeka (hereafter KSHS).
 - a. Charles Robinson to A. A. Lawrence, June 27, 1863, KSHS.

Common abbreviations include:

KCPL (for Kansas City Public Library)
KSHS (for Kansas Historical Society)
MHS (for Missouri Historical Society, different than the SHSMO)
MVSC (for Missouri Valley Special Collections)
NARA (for National Archives and Records Administration in Washington D.C.)
NARA-CP (for National Archives and Records Administration in College Park, MD)
RCHS (for Riley County Historical Society; follow accordingly for other societies)
SHSMO (for State Historical Society of Missouri, distinct from the MHS)
UKL (for University of Kansas Libraries)
WHMC-C (for Western Historical Manuscript Collection in Columbia, Missouri—there are several repositories across the state so the abbreviation for the location after the en-dash, e.g. C, KC, etc. is important)

KSHS Collections

1. [Isaac Goodnow] to Friend Sherman, April 1, 1858, box 2, Isaac Goodnow Collection, State Archives Division, Kansas Historical Society, Topeka.
2. Stephen A. Douglas to Robert J. Walker, July 21, 1857, Stephen A. Douglas, Miscellaneous Collection, State Archives Division, Kansas Historical Society, Topeka.
3. Corporation Charters, 12:72, Records of the Secretary of State's Office, State Archives Division, Kansas Historical Society, Topeka.
4. W. Clark to L. R. Smith, item no. 1181, Winfield State Hospital and Training Center Archives, State Archives Division, Kansas Historical Society, Topeka.
5. Andrew Atchison to John P. St. John, August 22, 1881, Correspondence Received, folder 15, box 13, John P. St. John Administration, Records of the Governor's Office, State Archives Division, Kansas Historical Society, Topeka (hereafter Governor's Records).

Collections at KU

1. "Better Baby" photo, Kickapoo fair, 1917, Kansas Collection, University of Kansas Libraries, Lawrence.
2. Roy A. Edwards to Franklin D. Murphy, March 16, 1959, Athletic Office—NCAA Chamberlain, box 1, Chancellor Franklin D. Murphy Correspondence Departmental, 1958/59, University Archives, University of Kansas Libraries, Lawrence.

Other Collections

1. Child Hygiene Number, 415; "The Colored Unit," 1, box 2, Riley County file, Home Demonstration Collection, Kansas State University Archives, Manhattan (hereafter KSUA); Francis L. Brown, "Annual Report of Home Demonstration Work in Kansas," 40-41, box 7, Annual and Biennial Reports, KSUA.
2. "Osage Rations, April 1 to June 30, 1865," typescript, oversize box 10, Ballenger Collection, NSU Archives, Northeastern State University, Tahlequah, Oklahoma (hereafter Ballenger Collection, NSU).
3. Handbill, 1855, folder 6, Frederick Starr Jr. Papers, Western Historical Manuscript Collection, Columbia, Missouri (hereafter WHMC-C).
 - a. Thomas H. Benton to Messrs. Bryant and Co., September 16, 1855, box 2, Thomas Hart Benton Papers, WHMC-C.
4. L.P. Chouteau to James M. Bell, September 1, 1864, roll 42, folder 5167, Cherokee Nation Papers, Western History Collections, University of Oklahoma Libraries, Norman (hereafter Cherokee Nation Papers, UOL).
 - a. L. P. Chouteau to James M. Bell, January 21, 1865, Cherokee Nation Papers, UOL.
5. Michael A. French, "'The Strategic Middle Route': Planning and Developing the Fairfax Industrial District, 1922-1946" (seminar paper, University of Kansas, 1993), personal collection of Rita G. Napier, Lawrence, Kansas.

Censuses

U.S./federal censuses were taken in years ending in 0; state censuses were taken in years ending in 5.

Censuses not only counted heads but also provided statistics—how many African Americans, how many telephones, etc. Bulk statistics were put into large volumes, like #1 and #2 below. The actual forms were originally called "schedules," such as "Population Schedule," and for 1850 and 1860 there was a separate "Slave Schedule." There were also agricultural and industrial "schedules."

1. U.S. Department of the Interior, *Ninth Census: The Statistics of the Wealth and Industry of the United States, 1870*, vol. 3 (Washington, DC: U.S. Government Printing Office, 1872), 3:416.
2. U.S. Bureau of the Census, *Eighth Census: Population, 1860*, vol. 1 (Washington, DC: Government Printing Office, 1864), xxix–xxxiv.
 - a. *Eighth Census: Population, 1860*, vol. 1, xxx.
3. U.S. Bureau of the Census, *U.S. Census of Population: Characteristics of the Population, 1960*, vol. 2, pt. 18, Kansas (Washington, DC: U.S. Government Printing Office, 1963), tables 72, 82.

While compiling statistics during censuses, they also included data on each person in the household, such as age, occupation, etc. Those are called “nominal censuses” or “enumerations.” Some are on microfilm at the KSHS and online at Ancestry, etc. When an author writes “Joe Smith was in the census of 1870 and was 35 years old,” then footnote as 4 or 4a below.

4. U.S. Census, 1870, Kansas, Douglas County.
 - a. Kansas State Census, 1875, Cherokee County, Baxter Springs.
5. Kansas Territorial Census, 1855.

Clippings

1. Sidney Clarke, “Lane of Kansas,” *Kansas City Journal*, September 14, 1879, in “Kansas Reminiscences” clippings, vol. 1, 161–200, State Archives Division, Kansas Historical Society, Topeka.
 - a. “Brown County Wins Trophy in Public Health Contest,” *Topeka Daily Capital*, November 8, 1917, in “Public Health” clippings, vol. 1, 48, KSHS.

Congressional Documents

See CMS 17th ed., 14.281-14.287 for more details.

Bills and Resolutions

1. *Food Security Act of 1985*, H.R. 2100, 99th Cong., 1st sess. (1985).

Reports, Treaties, and Documents

1. Senate Committee on Foreign Relations, *The Mutual Security Act of 1956*, S. Rep. 84-2273 (1956), 9–10.
2. Cherokee Neutral Lands in Kansas, To Accompany Bill H.R. No. 1074: Minority Report, H. R. Rep. 41-12 (1871), 5.

(See CMS 17th ed., 14.285; the 84 stands for 84th Congress)



3. Letter from the Secretary of the Interior in Response to Senate Resolution of March 16, 1892, Relative to the Title by which the Cherokee Nation Hold the Cherokee Outlet, Ex. Doc. 52-63 (1892).
4. Testimony of Andrew J. Francis, Westport, Mo., June 4, 1856, Report of the Special Committee Appointed to Investigate the Troubles in Kansas, Rept. 200, 34th Cong. (Washington, DC: Cornelius Wendell, 1856), 911.
5. Osage Indian Treaty, 40th Cong., 2nd sess. (1868), H. R. Rep. 63, 1–2.
6. *Kansas Affairs*, 34th Cong., 1st sess., vol. 2 (1856), H. R. Rep. 200, serial 869, 953–54.
 - a. See *Kansas Affairs*, 1052–56.
7. *Affairs of Kansas*, 34th Cong., 1st sess., vol. 1 (1856), S. Rep. 34, serial 836, 38.
8. James Buchanan to Robert J. Walker, July 12, 1857, Lecompton Constitution, Etc., 36th Cong., 1st sess., vol. 5 (1860), H. R. Rep. 648, serial 1071, 112–13.
9. Jefferson Davis to Edwin Sumner and George Cooke, February 15, 1856, 34th Cong, 1st sess. (1856), S. Ex. Doc. 97, serial 823, 2.
10. Select Committee on Alleged Corruptions in Government: The Covode Investigation, “Lecompton Constitution, Etc.,” 36th Cong., 1st sess. (1860), H. R. Rep. 648, serial 1071, 105.
 - a. Select Committee on Alleged Corruptions, 105.
11. *Kansas Affairs*, Special Committee Appointed to Investigate the Troubles in the Territory of Kansas, 34th Cong., 1st sess. (1856), H. R. Rep. 200, serial 869, 953–54.
12. *Excise Tax on Retail Stores: Hearings Before a Subcommittee of the Committee on Ways and Means*, 76th Cong., 3rd sess., March 17–April 11, 1940, H. R. 1:559.
 - a. *Excise Tax on Retail Stores*, 1:559.

The Congressional Globe

The *Congressional Globe* was published between 1833 and 1873. See CMS 17th ed., 14.287.

1. Cong. Globe, 41st Cong., 2nd sess. (1870), 42, pt. 4: 3742.
 - a. Cong. Globe, 41st Cong., 2nd sess. (1870): 3742.
2. Appendix to Cong. Globe, 41st Cong., 2nd sess. (1870): 736–37.

The Congressional Record

The *Congressional Record* includes debates since 1873.

1. 147 Cong. Rec. 19,000 (2001).
2. 49th Cong. Rec. H245 (daily ed. May 1, 1904).

Kansas Historical Collections

- Kansas Historical Collections* 1/2 (1881): ←
- Kansas Historical Collections, 1883–1885* 3 (1886):
- Kansas Historical Collections, 1888–1890* 4 (1890):
- Kansas Historical Collections, 1891–1896* 5 (1896):
- Kansas Historical Collections, 1897–1900* 6 (1900):
- Kansas Historical Collections, 1901–1902* 7 (1902):
- Kansas Historical Collections, 1903–1904* 8 (1904):
- Kansas Historical Collections, 1905–1906* 9 (1906):
- Kansas Historical Collections, 1907–1908* 10 (1908):
- Kansas Historical Collections, 1909–1910* 11 (1910):
- Kansas Historical Collections, 1911–1912* 12 (1912):
- Kansas Historical Collections, 1913–1914* 13 (1915):
- Kansas Historical Collections, 1915–1918* 14 (1918):
- Kansas Historical Collections, 1919–1922* 15 (1923):
- Kansas Historical Collections, 1923–1925* 16 (1925):
- Kansas Historical Collections, 1926–1928* 17 (1928):

(vol. 1 is 1875–1878, pp. 1–52; vol. 2 is 1879–1880, pp. 55–328)

1. William H. Carruth, “The New England Emigrant Aid Company as an Investment Society,” *Kansas Historical Collections, 1897–1900* 6 (1900): 96.
2. R. G. Elliott, “The Twenty-First of May,” *Kansas Historical Collections, 1901–1902* 7 (1902): 525.

Laws, Legal Cases, and Statutes

1. *Kansas Laws* (1968), ch. 330.
 - a. *Ibid.* (1971), ch. 71.
2. *Kansas Compiled Laws* (1879), 386–88.
3. *Kansas v. Colorado*, 206 U.S. 46 (1907). ←
4. *Shamleffer v. Council Grove*, 18 Kans. 24 (1877).
5. *U.S. Statutes at Large* 14 (1865): 687.
6. *Kansas General Statutes* (1889): 719.
7. *Kansas Statutes, Annotated* (Furse 1995), ch. 17–1307.
8. An Act to Establish the Bureau of Indian Affairs, *C.S.A. Statutes* (1864), ch. 52.

This denotes the 206th volume of *U.S. Reports*, with the case beginning on p. 46

Maps

See CMS 17th 14.237: “List the cartographer (if known) and the title of the map (in italics) or a description (in roman), followed by the scale and size (if known) and publication details or location of the map.”

1. Cartographer Adam B. Waits, *Map of Historic Douglas County, Kansas* (Logan, UT: GEO/Graphics, 1985).

National Archives

1. P. T. Herbert to Jefferson Davis, May 14, 1861, Letters Received by the Confederate Secretary of War, M437, roll 3, file 1434 (WD) 1861, War Department Collection of Confederate Records, National Archives, Washington, D.C. (hereafter NARA).
2. “Better Babies Standard Score Card,” *Woman’s Home Companion* (1929), box 143, Central file, Children’s Bureau, RG 102, National Archives, College Park, Maryland (hereafter NARA-CP).
 - a. “Better Babies Standard Score Card,” NARA-CP.
3. “Report of the Acting Commissioner of Indian Affairs, March 8, 1862,” reel 15, no. 894R, Confederate Imprints, 1861–1865, National Archives, Washington, D.C.
4. “Petition, May 20, 1859, *Rain C. Hutchinson v. Daniel R. Anthony*, Case #413, Admiralty, Chancery, Civil, Equity, and Law Cases (1855-1860), First District Court of Kansas, Records of District Courts of the United States, Record Group 21, National Archives and Records Administration, Central Plains Branch, Kansas City, Missouri.

Newspapers

“The” is not considered part of newspaper name. Additionally, be careful about similar names (e.g., the *Standard* and the *Evening Standard* are separate and both out of Leavenworth, and watch for capitalization, e.g. *Appeal to Reason*, rather than *Appeal To Reason*).

Be mindful of newspaper name changes: e.g., the *Topeka Daily Capital* ran through August 30, 1980, and then starting September 1, 1980, it became the *Topeka Capital-Journal*.

If place of publication is not part of paper’s name, include the city at first reference, in parentheses, where name fits into newspaper name: e.g., (Des Moines) *Register*, not *Register* (Des Moines).

1. “Politics,” (Oswego) *Kansas Democrat*, August 11, 1870.
2. Editorial, *South* (Independence) *Kansas Tribune*, July 1901.
3. “Coffin Releases Census Results,” *Manhattan Mercury*, April 30, 1940.
4. “The Fort Scott Difficulties and Gov. Robinson,” (Prairie City) *Freedmen’s Champion*, July 8, 1858, also in “Kansas Scrap Book Biography,” vol. 144: 5–11, State Archives Division, Kansas Historical Society, Topeka.

For newspapers published out of state, include the state abbreviation at first use; this is not needed for Kansas newspapers.

5. *St. Joseph (MO) Daily News*, November 6, 1902.
6. *Topeka Capital Journal*, January 12, 1996.
7. *Boggy Depot (Choctaw Nation) National Register*, June 1, 1861.

Also, for out-of-state newspapers published in Chicago, New York, or Los Angeles the state need not be included.

8. (New Orleans) *Southwestern Christian Advocate*, May 1, 1879, in Painter, *Exodusters*, 231.

Multiple references to one paper in a single note:

9. *Topeka Plaindealer*, June 30, 1916; May 2, 1919; and April 19, 1920; *Topeka State Journal*, December 20, 1939.

Published Letters

1. John Brown to wife and children, November 23, 1855, in *The Life and Letters of John Brown, Liberator of Kansas, and Martyr of Virginia*, ed. Franklin Sanborn (Boston, MA: Roberts Brothers, 1885), 205.

Reports

1. State Superintendent of Public Instruction, *Fourth Biennial Report, 1883–1884* (Topeka: Kansas Publishing House, 1886), 127.
2. Kansas State Board of Agriculture, *Fifth Biennial Report, 1885–1886* (Topeka: State Printer, 1887), pt. 1, 10, 135, 141; pt. 2, 50, 186.

Websites

For websites, delete the http:// prefix.

1. Mark Fonstad, William Pugatch, and Brandon Vogt, "Kansas Is Flatter Than a Pancake," *Annals of Improbable Research*, www.improb.com/airchives/paperair/volume9/v9i3/kansas.html.
2. "Aaron Douglas," *Kansapedia*, last modified February 2022, <https://www.kshs.org/kansapedia/aaron-douglas/12039>.