

# Marylouise Meder Internship Application Form

Full time 40 hours per week for eight weeks during the summer in odd years  
at the Kansas Historical Society in Topeka • \$2,500 stipend

Application deadline: April 15

## Applicant information

Student name \_\_\_\_\_ Date \_\_\_\_\_

Graduate \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Telephone (plus hours you can be reached) \_\_\_\_\_

See job description at [kshs.org/17633](http://kshs.org/17633)

College or university where currently enrolled \_\_\_\_\_

Is the internship course required for your degree program? \_\_\_\_\_

Name, address, email and telephone number of the professor/adviser for the course \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Applicant background

Describe your academic preparation for the internship (include courses in history, anthropology, education, or other relevant disciplines) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe previous internships or work experience as they relate to the proposed internship \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Enclosures (required):**

1. Transcript (unofficial copy is acceptable)
2. Letter of recommendation (from course instructor, or if not taking the internship for credit, from academic advisor).  
The letter should include a description of any course requirements for the internship and a discussion of the evaluation process for the course.
3. Second letter of recommendation.
4. Cover letter describing your career goals and how this internship would further those.

Upon acceptance into the Historical Society internship program, each intern will, working with staff members, develop an agreement describing the internship requirements, including a schedule, work projects, and evaluation methods and criteria.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

The Kansas Historical Society does not discriminate on the basis of disability in admission to, access to, or operation of its programs. The Society requests prior notification to accommodate individuals with special needs or disabilities.

**Send to:**

Kansas Historical Society Internships  
Kansas Historical Society, 6425 SW 6th Avenue, Topeka KS 66615-1099  
or email to [information@kshs.org](mailto:information@kshs.org)

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