

AGENDA
STATE RECORD BOARD
April 19, 2012
8:30 a.m.
Kansas State Historical Society
Center for Historical Research
6425 SW 6th Ave.
Executive Conference Room, 2nd Floor

1. Introductions and announcements
2. Minutes of previous meeting
3. Kansas Dept. of Administration, Secretary Taylor: memorandum of agreement with Regents' institutions
4. Kansas Dept. of Health & Environment
 - a) Bureau of Environmental Remediation: new series
 - b) Laboratory: revised series
 - c) Bureau of Family Health - Newborn Screening: revised series
5. Kansas Department of Transportation
 - a) Bureau of Transportation Planning: obsolete series
 - b) Financial Services – OFIM: new series
6. Kansas State Library: superseded and obsolete series
7. General administrative schedule: new series
8. Kansas State Historical Society
 - a) Administration Division: new series
 - b) Cultural Resources Division
 - i. new series
 - ii. revised and superseded series
 - iii. obsolete series
9. Sedgwick County: HR e-records validation
10. Limited technical changes to retention and disposition schedules without requiring SRB approval
11. Other business
 - a) Database migration errors in RM database
 - b) State Records Board webpages on KHS website
 - c) KOMA discussion
 - d) Future meetings:
 - 12 July 2012
 - 11 October 2012
 - 10 January 2013
 - 11 April 2013